## **STROUD DISTRICT COUNCIL**

Council Offices • Ebley Mill • Ebley Wharf • Stroud • GL5 4UB

www.stroud.gov.uk

Email benefit.services@stroud.gov.uk

Revenue & Benefit Services,
Stroud District Council,
Ebley Mill, Ebley Wharf,
Stroud, Gloucestershire,
GL5 4UB.

Date Issued	
Claim Number	
Initials	
Are you:	
A	council tenant?
An o	owner occupier?
A housing ass	ociation tenant?

A private tenant?

## **Council Tax Support**

Please tick which Benefit(s) you wish to apply for:

Council Tax Support	Second Adult Rebate	]
If you have claimed any of the before, when did you last clai		
Do you have a partner who norm	nally lives with you? No	Yes
	You	Your Partner
Title (such as Mr, Mrs, Ms, Miss)		
Last name		
First name(s)		
Address, including the room number, if you have one		
	Postcode	Postcode
What date did you move to this address?		
Your daytime telephone number		
Date of Birth		
National Insurance number		

Please list all of the people who usually live with you, even if they are away temporarily. This includes lodgers, foster children, subtenants or joint tenants, and people who do not depend on you and their own children). Please also include non-resident carers if they have a room to sleep in.

First Names	Relationship To You	Date of Birth
	First Names	First Names Relationship To You

Details of all income* for everyone in the household			
Name	Type of income	Amount	Frequency

<sup>\*</sup>This includes earnings/wages, benefits, pensions, tax credits and any other money coming in.

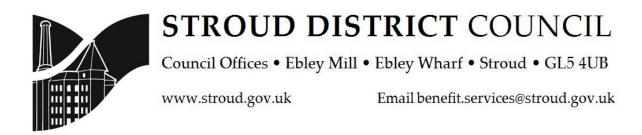
Details of all bank/building society accounts & savings for you/you & your partner				
Name	Type	Account ref	Balance/Value	

I/We pay the following expenses:						
Childcare cos	sts:			Evidence p	provided?	
Charge	£	Frequ	iency		Provider?	
Private pension contributions:		Evidence p	rovided?			
Amount	£	Frequ	iency		Provider?	

within one month of	uncil Tax Support from the date you first contacted of the date it starts. Sometimes we can pay benefing for not claiming it before.		
Please tell us the	date you want the benefit to start.		
	w why you have not claimed before. Continue on e, provide evidence to back up what you have to t		
Charina Informat			
Sharing Informati	ct Council permission to share information about	my claim with a third party	
Yes/No	Name/details of third party	Relationship to claimant	
You must provide			
Declaration			
<ul> <li>I declare that I have a genuine liability to pay rent and / or council tax. The information I have given to the Benefit Officer to establish my eligibility, including the information that has been recorded on this form, is correct and complete. I have provided / will provide original evidence to support all aspects of my claim.</li> <li>I understand that if I knowingly give information that is incorrect you may take action against me. This may include court action.</li> <li>I agree that you may use the information I have provided to process this application. You may check some of the information with other sources as allowed by the law.</li> <li>I know that I must tell Benefit Services immediately in writing about any changes in my circumstances, which might affect my claim.</li> </ul>			
Signature of Claim	ant	Date	
Full name (print in	capital letters)		

Signature of Partner......Date......Date.....

Full name (print in capital letters)



Please complete the enclosed claim form and return it to us with the following information and applicable original documents:

*	Proof of identification for everyone in your household i.e.: passport, driving licence, birth certificates.
*	Proof of earnings. The last two months or five weeks pay slips are required.
*	Child Benefit.
*	Latest full Tax Credit award letter.
	Editost fall Tax Groat award lotter.
	Durant of shilldayers that above OFCTED registration grouples. We will used confirmation
*	Proof of childcare that shows OFSTED registration number. We will need confirmation from the child minder of the hours your child attends and the amount charged.
	State Retirement Pension.
*	State Netherit Pension.
*	Private Pension.
*	Disabled Living Allowance.
*	Attendance Allowance.
*	Proof of any other income you have.
*	Bank statements, last two months full statements are required. If you bank online we are
	able to accept printed statements as long as your name and the account number are on the
	print out.
*	Up to date proof of any other savings and capital.