

## **LICENSING HEARING PACK**

**Juliet, 49 London Road, Stroud,  
Gloucestershire**

**Monday 19<sup>th</sup> August 2024 – 14:00**  
**Council Chamber,**  
**Stroud District Council Offices**

**24/00657/LAPRNW**

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- 6. Application Plan**
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- 8. Amended Application Summary volunteered by the applicant**

# Section 1 Agenda

## LICENSING PANEL

A meeting of the Licensing Panel is being held on **Monday 19<sup>th</sup> AUGUST 2024** in the Council Chamber, Ebley Mill, Ebley Wharf, Stroud at **14:00**

**Members of the Panel:** Councillor Rebecca Aldam, Councillor Steve Robinson and Councillor Ian Hamilton

### AGENDA

1.	<b>APOLOGIES</b> To receive apologies for absence
2.	<b>DECLARATIONS OF INTEREST</b> To receive declarations of interest
3.	<b>CONSIDERATION OF AN APPLICATION FOR A PREMISES LICENCE: Juliet, 49 London Road, Stroud, Gloucestershire, GL5 2AD</b>

# Section 2 Order of Proceedings

## LICENSING HEARINGS – ORDER OF PROCEEDINGS

<p><b>1. Introductions</b></p>	
<p><b>2. Hearing Report</b> a. The Licensing Officer presents the Hearing Report</p>	
<p><b>3. Responsible Authorities</b> a. Responsible Authorities address the Panel about their representations b. Questions to the Responsible Authorities</p>	
<p><b>4. Other Persons (this may be local residents, businesses or Parish/Town Councils)</b> a. Other Persons address the Panel about their representations b. Questions to the Other Persons</p>	
<p><b>5. Applicant</b> a. The Applicant addresses the Panel about the application b. Questions to the Applicant</p>	
<p><b>6. Summing Up</b> a. Responsible Authorities sum up b. Other Persons sum up c. Applicants sum up.</p>	
<p><b>7. Panel Retire</b> The Panel will retire to a private meeting to consider the application and make their decision.</p>	
<p><b>8. Decision</b> A summary of the decision will be notified to all attendees by email as soon as possible but no later than 5 working days.</p>	
<p><b>9. Decision Notice</b> A Decision Notice containing the full decision, any conditions imposed and the reasons, will be forwarded to applicant and all those persons that have made representation within 5 working days.</p>	

# Section 3 – Licensing Officer’s Report

**PREMISES NAME:** Juliet

**PREMISES ADDRESS:** 49 London Road, Stroud, Gloucestershire, GL5 2AD

**APPLICANT:** The Woolpack Inn Ltd

**APPLICATION TYPE:** New Application for a Premises Licence

**APPLICATION REF:** 24/00657/LAPRNW

## 1 BACKGROUND:

- 1.1 This is an application for premises licence for a new restaurant which is to be named Juliet.
- 1.2 There has been a premises licence in place for this building before, when a previous operator was running a restaurant at this site called the Corner House. However, that licence was surrendered in February 2024 and the previous operator has moved to other premises.

## 2 APPLICATION

- 2.1 The application is for sale of alcohol, for on and off sales.
- 2.2 The times requested on the application form are:

Sale of Alcohol	Daily	09:00 to 23:00
Opening Hours	Daily	09:00 to 23:30

- 2.3 The applicant submitted an Application Summary as part of the application which includes a schedule of conditions that they will apply.
- 2.4 These include but are not exclusively:
- alcohol will be only made to persons seated taking a table meal except for in the designated bar area,
  - CCTV will be installed in the premises,
  - challenge 25 policy,
  - staff training,
  - refusals log,
  - notices requesting patrons leave quietly,

- customers that temporarily leave the premises will not be allowed to take drinks or containers with them
- 2.5 The plans submitted with the application show that the licensed area will be the pavement level floor which includes an outside balcony area. There is also a lower floor level which is just access to a toilet.
- 2.5 Section 4 of the Hearing Pack is the Application Form
- 2.6 Section 5 of the Hearing Pack is the Application Summary submitted with the application
- 2.6 Section 6 of the Hearing Pack is the Application Plan which shows the area to be licensed.
- 2.7 Section 7 is a location plan.

### **3 REPRESENTATIONS:**

#### **Responsible Authorities**

- 3.1 There have been no representations from the responsible authorities.

#### **Other Parties**

- 3.2 The Authority has received one representation against the application from a local resident that lives in London Road close to the new restaurant. The resident states he has experienced noise disturbance when this premises was a restaurant before and that the sound travels into his home. The specific areas of concern are the outside balcony area and smokers gathering at the restaurant frontage. The resident has suggested in his representation, a number of amendments and conditions that he feels would address his concerns. These include earlier closing times of the outdoor decking area, doors to the balcony to be kept closed when there are relevant events, no gathering of customers outside the front of the restaurant, kitchen windows to be closed when cooking, and food bins to be kept sealed.
- 3.3 The applicant has tried to accommodate these concerns and offered further amendments to the application and further conditions.
- 3.4 These include but are not exclusively;
- earlier closing times of the premises on a Sunday of 22:30 with sale of alcohol ending at 23:00
  - the balcony will be closed at the earlier timings suggested by the resident,
  - external doors to the balcony to be closed when there are events,
  - adequate kitchen extraction and ventilation system and food waste storage,
  - notices in areas for smokers requesting them to use the area quietly,
  - smokers outside will be appropriately supervised by staff.

- 3.5 Section 8 of the Hearing Pack is the amended Application Summary volunteered by the applicant.
- 3.5 The resident is still not satisfied that his concerns have been addressed in particular in relation to smokers gathering outside of the premises.

#### **4 THE HEARING:**

- 4.1 The Hearing Panel should seek to focus on concerns and comments raised in the representation that is relevant to the licensing objectives and within the scope of the Licensing Act 2003.
- 4.2 The licensing objectives are:
- a) Prevention of crime and disorder
  - b) Prevention of public nuisance
  - c) Public safety
  - d) Protection of children
- 4.3 As this is a new premises application, the panel cannot take account of concerns about potential disturbance from music. This is because there is an exemption that permits all premises that are granted on-sales of alcohol to be able to play live and recorded music at the premises, during the times that on-sales are permitted, provided it is between 08:00 and 23:00. The legislation gives licence holders an automatic right to the to music exemption and music does not need to be included on the licence or in an application.
- 4.4 A Hearing Panel cannot refuse or condition sales of alcohol on the grounds of potential disturbance caused by music under the exemption. Once a licence is granted for sale of alcohol, if there is then evidence to demonstrate that the right to the music exemption is causing public nuisance, residents or responsible authorities can request a review of the licence. This will trigger a review hearing and, if justifiable, a Review Hearing Panel can remove the licence holder's right to the exemption or make a restriction or condition in relation to the exemption.
- 4.5 The Hearing Panel may, with the consent of all parties to the hearing, allow the introduction of additional evidence at the hearing that supports or amplifies the existing representation or the application. However, the introduction of further representations to those disclosed to the applicant prior to the hearing will not be allowed.
- 4.6 Having considered the application and the representation the Hearing Panel may take the following actions:
- Refuse the application for a premises licence
  - Grant the application in the terms applied for
  - Grant the application with conditions or amendments

4.7 If the Hearing Panel decides to attach conditions to the Premises Licence, those conditions must be appropriate to promote the Act's objectives and proportionate to the type of premises.

\* required information

## Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

JS/AL/THE.80.1

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

### Applicant Details

\* First name

The Woolpack Inn

\* Family name

Ltd

\* E-mail

[REDACTED]

Main telephone number

Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

### Applicant Business

Is the applicant's business registered in the UK with Companies House?

Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

03769587

Business name

The Woolpack Inn Ltd

If the applicant's business is registered, use its registered name.

VAT number

-

Put "none" if the applicant is not registered for VAT.

Legal status

Private Limited Company



*Continued from previous page...*

Your position in the business

Home country

The country where the headquarters of your business is located.

**Agent Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

*Continued from previous page...*

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Agent Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Agent Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

**Section 3 of 21****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

**Section 4 of 21****NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

**Details**

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Overseas entity

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Contact Details**

E-mail

Telephone number

Other telephone number

\* Date of birth  /  /   
dd mm yyyy

\* Nationality  [Documents that demonstrate entitlement to work in the UK](#)

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

*Continued from previous page...*

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

### Section 6 of 21

#### PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes  No

### Section 7 of 21

#### PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes  No

### Section 8 of 21

#### PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes  No

### Section 9 of 21

#### PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes  No

### Section 10 of 21

#### PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes  No

### Section 11 of 21

#### PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes  No

### Section 12 of 21

#### PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Continued from previous page...

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes  No

**Section 14 of 21**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

- Yes  No

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

- Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

- On the premises     Off the premises     Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

Date of birth

Continued from previous page...

**Enter the contact's address**

Building number or name

Street

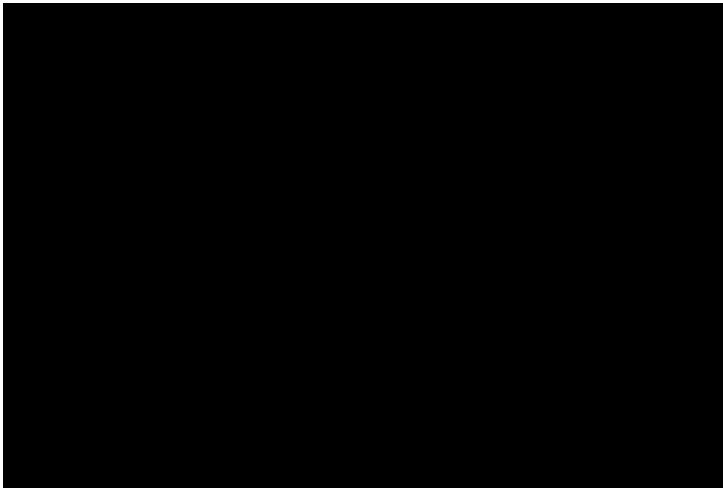
District

City or town

County or administrative area

Postcode

Country



Personal Licence number  
(if known)

Issuing licensing authority  
(if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.



Continued from previous page...

TUESDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="09:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

*Continued from previous page...*

List here steps you will take to promote all four licensing objectives together.

Please see attached summary of conditions.

b) The prevention of crime and disorder

Please see attached summary of conditions

c) Public safety

Please see attached summary of conditions

d) The prevention of public nuisance

Please see attached summary of conditions

e) The protection of children from harm

Please see attached summary of conditions

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/stroud/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

**Application for Premises Licence**

**Juliet  
49 London Road  
Stroud**

**APPLICATION SUMMARY**

**Proposed Hours**

Sale of Alcohol	Monday – Sunday: 09:00 – 23:00
Opening Hours	Monday – Sunday: 09:00 – 23:30

**Applicant: The Woolpack Inn Ltd**

**Description: Restaurant**

**Proposed DPS: Marie Jackson**




**Proposed Conditions**

1. The consumption of alcohol at the premises shall only be by a person seated taking a table meal and for consumption as ancillary to their meal, except for the designated bar area.
2. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
3. The Licence holder shall install and maintain a comprehensive CCTV system as approved by the Police. All public areas of the licenced premises, including all public entry and exit points and the street environment shall be covered enabling facial identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when a member of the public is on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police Officer, Police Community Safety Officer or authorised Local Authority Officer.
4. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public and must be able to retrieve recorded footage and show to a Police Officer, Police Community Safety Officer or authorised Local Authority Officer upon request.
5. An Incident Register shall be kept at the premises, and made available promptly on request to any Police Officer or authorised Local Authority Officer. The Register shall record the following:
  - a. All crimes reported to the venue
  - b. Removal of all individuals from the premises
  - c. Any complaints received
  - d. Any incidents of disorder
  - e. All seizures of drugs or offensive weapons
  - f. Any faults in the CCTV system or searching equipment or scanning equipment
  - g. Any refusals of the sale of alcohol
  - h. Any visit by a relevant authority or emergency service

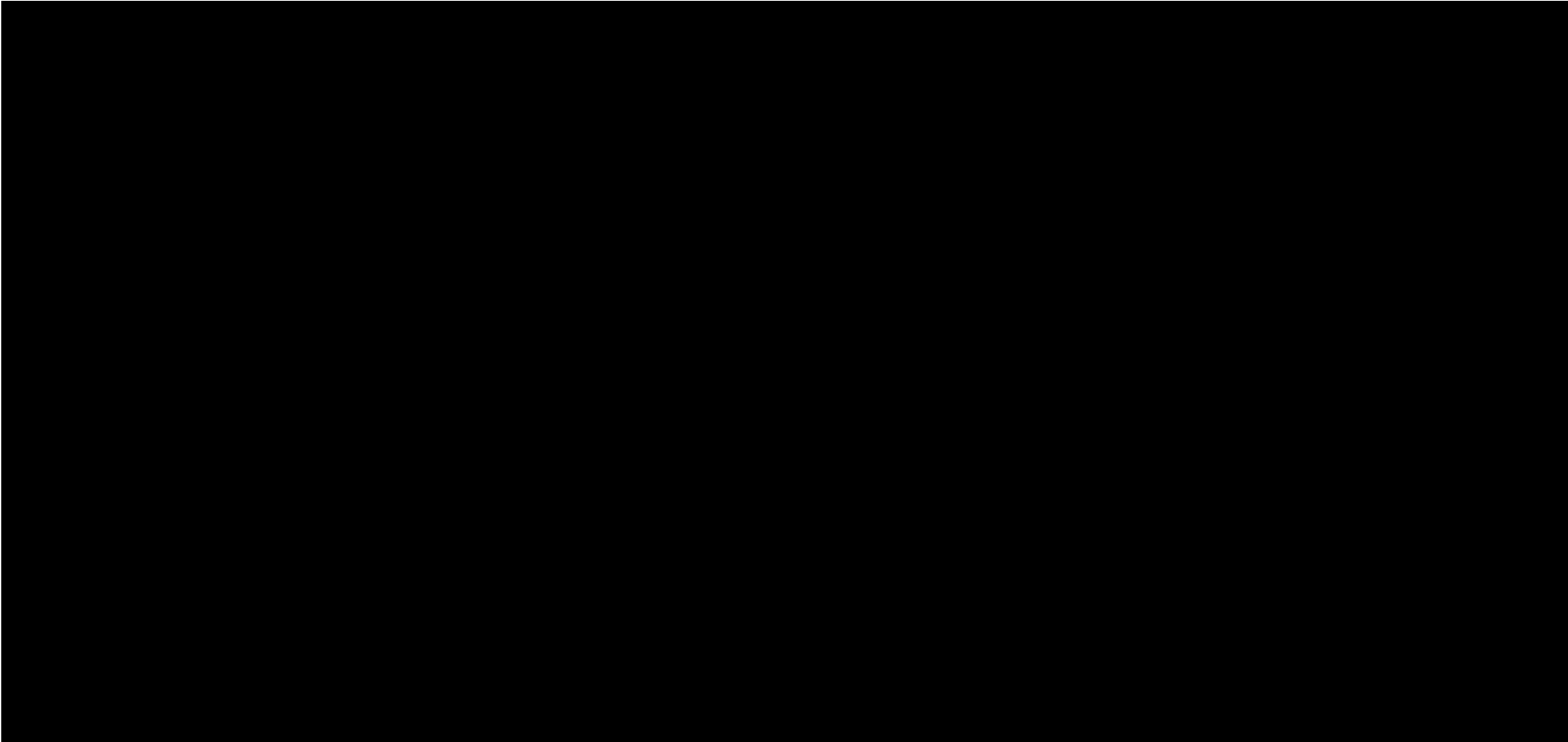
6. Except for designated external seating areas, all sales of alcohol for consumption off the premises shall be in sealed containers and ancillary to a takeaway meal only, and shall not be consumed on the premises.
7. No customers carrying open or sealed bottles shall be allowed to enter the premises at any time that the premises are open to the public.
8. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and to leave the area quietly.
9. Patrons permitted to temporarily leave and then re-enter the premises shall not be permitted to take any drinks or containers with them.
10. The Challenge 25 or contemporary equivalent proof of age scheme shall be operated at the premises. All customers who appear under the age of 25 will be challenged to prove that they are over 18 when attempting to purchase alcohol. Acceptable forms of ID include a photo driving licence, passport, or home office approved card bearing the holographic "PASS" mark. If the person seeking alcohol is unable to produce an acceptable form of identification, no sale or supply of alcohol shall be made to or for that person.
11. All staff shall be trained in the law about the sale of alcohol. Such training will include challenging every individual who appears to be under 25 years of age and to refuse service where individuals cannot produce acceptable means of identification, acceptable forms of ID and using the refusal register. Such training (including any refresher training) will be logged and provided not less than every twelve/six/three months. The training log shall be made available for inspection by Police and "authorised persons" immediately upon request.
12. A refusals log shall be kept at the premises, and made immediately available on request to the Police or an "authorised person". The refusals log is to be inspected on a monthly basis by the DPS and noted in the log; and a record made in the log of any actions that appear to be needed to protect young people from harm. The log must record all refused sales of alcohol and include the following:
  - a. the identity of the member of staff who refused the sale;
  - b. the date and time of the refusal;
  - c. the alcohol requested and reason for refusal; and
  - d. description of the person refused alcohol.



Pavement

-  **Extinguisher**
-  **Outside licensed area**
-  **licensed area**

[Redacted]



L [Redacted] U

**Stroud District Council**  
Juliet 49 London Road, Stroud  
ArcGIS Web AppBuilder  
Date: 09/08/2024  
Scale 1:827  
printed at A3 portrait  
© Crown copyright and database rights  
2022 Ordnance Survey 100019682





Application for Premises Licence

Juliet  
49 London Road  
Stroud

**AMENDED APPLICATION SUMMARY 30 JULY 2024**

**Amended Proposed Hours**

Sale of Alcohol	Monday – <del>Sunday</del> <del>Saturday</del> : 09:00 – 23:00 Sunday: 09:00 – 22:00
Opening Hours	Monday – <del>Sunday</del> <del>Saturday</del> : 09:00 – 23:30 Sunday: 09:00 – 22:30

**Applicant: The Woolpack Inn Ltd**

**Description: Restaurant**

**Proposed DPS: Marie Jackson**

**Proposed Conditions**

1. The consumption of alcohol at the premises shall only be by a person seated taking a table meal and for consumption as ancillary to their meal, except for the designated bar area.
2. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
3. The Licence holder shall install and maintain a comprehensive CCTV system as approved by the Police. All public areas of the licenced premises, including all public entry and exit points and the street environment shall be covered enabling facial identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when a member of the public is on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police Officer, Police Community Safety Officer or authorised Local Authority Officer.
4. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public and must be able to retrieve recorded footage and show to a Police Officer, Police Community Safety Officer or authorised Local Authority Officer upon request.
5. An Incident Register shall be kept at the premises, and made available promptly on request to any Police Officer or authorised Local Authority Officer. The Register shall record the following:
  - a. All crimes reported to the venue
  - b. Removal of all individuals from the premises
  - c. Any complaints received
  - d. Any incidents of disorder
  - e. All seizures of drugs or offensive weapons

- f. Any faults in the CCTV system or searching equipment or scanning equipment
  - g. Any refusals of the sale of alcohol
  - h. Any visit by a relevant authority or emergency service
6. Except for designated external seating areas, all sales of alcohol for consumption off the premises shall be in sealed containers and ancillary to a takeaway meal only, and shall not be consumed on the premises.
  7. No customers carrying open or sealed bottles shall be allowed to enter the premises at any time that the premises are open to the public.
  8. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and to leave the area quietly.
  9. Patrons permitted to temporarily leave and then re-enter the premises shall not be permitted to take any drinks or containers with them.
  10. The Challenge 25 or contemporary equivalent proof of age scheme shall be operated at the premises. All customers who appear under the age of 25 will be challenged to prove that they are over 18 when attempting to purchase alcohol. Acceptable forms of ID include a photo driving licence, passport, or home office approved card bearing the holographic "PASS" mark. If the person seeking alcohol is unable to produce an acceptable form of identification, no sale or supply of alcohol shall be made to or for that person.
  11. All staff shall be trained in the law about the sale of alcohol. Such training will include challenging every individual who appears to be under 25 years of age and to refuse service where individuals cannot produce acceptable means of identification, acceptable forms of ID and using the refusal register. Such training (including any refresher training) will be logged and provided not less than every twelve/six/three months. The training log shall be made available for inspection by Police and "authorised persons" immediately upon request.
  12. A refusals log shall be kept at the premises, and made immediately available on request to the Police or an "authorised person". The refusals log is to be inspected on a monthly basis by the DPS and noted in the log; and a record made in the log of any actions that appear to be needed to protect young people from harm. The log must record all refused sales of alcohol and include the following:
    - a. the identity of the member of staff who refused the sale;
    - b. the date and time of the refusal;
    - c. the alcohol requested and reason for refusal; and
    - d. description of the person refused alcohol.

#### **Additional Conditions Following Local Resident Representation & Correspondence with Licensing Authority**

13. The external area of the Premises known as the balcony/decking/terrace is to be closed after 22:00 on Sunday; 22:30 Monday, Tuesday, Wednesday and Thursday; and 23:00 on Friday and Saturday. There shall be no use of the external area by patrons after the aforementioned times.

14. At all times when a disco or regulated entertainment is being held at the Premises, the external doors to the balcony/decking/terrace area shall be kept closed except for the purposes of affording entry and egress to and from the Premises.
15. No amplified or live music on decking area at all times.
16. An adequate kitchen extract and ventilation system shall be maintained to prevent odour and fumes emanating from the premises that causes a public nuisance.
17. Adequate food waste containers and storage shall be maintained to ensure vermin control.
18. Notices shall be prominently displayed at any area used for smoking requesting patrons to respect the needs of local residents and use the area quietly.
19. The premises licence holder shall ensure that any patrons smoking outside the premises do so in an orderly manner and are appropriately supervised by staff so as to ensure that there is no public nuisance.