

## RIGHT TO BUY ADDITIONAL INFORMATION FORM

In order for us to process your application in line with the legislation governing the Right to Buy scheme and our duty to prevent money laundering and fraud, we request that you complete this form and return it to us with your Right to Buy application form.

### 1. IDENTIFICATION

We need to verify the identity and permanent address of all applicants and sources funding the purchase. Please provide the full names of all applicants and the property for which you are applying for the Right to Buy

Tenant Name		Property Address
1)		
2)		
Family Member Name		
1)		
2)		

Do you or any individuals named above:

		Yes/No	If Yes please give details of this address and state whether you reside there.
i)	Own, or have an interest in, another property in the UK or outside of the UK?		
ii)	Hold a tenancy for another property in the UK or outside of the UK?		

### 2. BANKRUPTCY

In order to comply with Section 121 of the Housing Act 1985, we need to establish any person(s) to whom the Right to Buy belongs who may be an undischarged bankrupt (or have made a composition or arrangement with his/her creditors) the terms of which remain unfulfilled, or who have a bankruptcy petition or receiving order pending. This is because in these circumstances the Right to Buy cannot be exercised until such an order or arrangement has been discharged.

		Yes/No	If Yes, please give details and dates of when you made bankrupt and if applicable dates of when you have been discharged
i)	Have you ever been bankrupt?		

### 3. SOURCE OF FUNDS

We are required to comply with the Money Laundering Regulations and to policies adopted worldwide by financial and government authorities, preventing the use of laundering systems to disguise the proceeds of crime.

Please give details of how you wish to finance the purchase of your property through the right to buy scheme:

		Yes/No	If Yes please confirm whether this will be a full mortgage or part mortgage
i)	Will you require a mortgage to finance the purchase?		

		Yes/No	If Yes please give further information (including the amount & source of funds)
ii)	Are you using savings to pay for the property?		
iii)	Are you receiving a financial gift to purchase the property?		
iv)	Will the property be paid for by an inheritance?		
v)	Please give details of any other means being used to pay for the property purchase:		

#### 4. OTHER SOURCES OF FUNDS, I.E. LOANS FROM FRIENDS OR OTHER

If family or friends are lending or gifting money, please provide copy account statements and a letter from those providing the funds to confirm the nature and details of any loan or gift, and also that they will have no future interest in the property after completion. We will also require proof of their identity and will carry out checks such as credit searches if it is deemed necessary for investigations into Money Laundering and/or Fraud.

Name and Address	Relationship to Applicant	Amount (£)	Loan or Gift?	Copies of Documents Enclosed?	✓
				Account Statements	
				Disclaimer Letter	
				ID	

Please note, if you proceed to accept the Right to Buy S125 notice, we will require documentation evidencing how you are financing the entire purchase.

#### 5. DECLARATION AND SIGNATURES

I/we acknowledge that Stroud District Council will make any enquiries necessary in order to confirm information specified in this form. To the best of my knowledge and belief the information given in this form is true, complete and correct and I/we will inform you of any change of circumstances that occur during the course of my Right to Buy application. I/we understand that by giving false or misleading information or by omitting information for the purpose of gaining the Right to Buy, it may be regarded as a criminal offence and action may be taken against me.

	Signature	Date
Tenant 1		
Tenant 2		
Family Member 1		
Family Member 2		
Family/Friend Providing Funds		