

Local validation checklist Works to a tree subject to a Tree Preservation Order (TPO) or notification or proposed works to trees in a Conservation Area

This checklist has been created in order to clarify what information Stroud District Council requires to be submitted with your planning application. Any application submitted that does not provide the necessary information will not be validated and will not be progressed. If an invalid application is submitted, Officers will set out what further information is required in writing. Any application that remains invalid after 21 days will be returned and an administration fee charged.

Applications can be made via the Planning Portal website www.planningportal.gov.uk
Alternatively, please submit one copy of each document and plan and send to planning@stroud.gov.uk

For further information about the level of detail required for plans, please view the Council's Drawing Standards document, available at:

If after viewing the Drawing Standards you are still unsure about what needs to be supplied with your planning application, please contact us on 01453 766321 or by emailing planning@stroud.gov.uk

Please note: Stroud District Council reserves the right to request further information not listed below that is reasonably required for the determination of your planning application.

National Requirement List	Tick when provided
Completed application form	
Specification of works to be carried out (specific description of proposed works, must be precise)	
Statement of reasons Reason for proposed works and any relevant supporting evidence, such as photographs	
Site location plan or Block Plan Up to date, must include direction of north and sufficient detail in order to locate tree(s). Trees subject to works must be noted as T1, T2 etc and cross referenced with specification of works to be carried out.	
Tree Report Authored by professional (such as Arboricultural or Horticultural adviser) if the proposed works relate to the health and/or safety of a tree protected by a TPO	

Local Requirement List	Tick when provided
Biodiversity Survey You should submit a biodiversity survey when the development proposal (including any off-site works) will affect: <ul style="list-style-type: none"> • Designated sites • Priority Habitats • Other biodiversity features • Species protected by law • Priority Species 	
Photographs	
Report by Engineer or Surveyor Together with one from a tree professional (Arboriculturist) if you are alleging subsidence damage.	