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APPLICATION SUMMARY

Proposed Hours

Sale of Alcohol	Monday – Sunday: 09:00 – 23:00
Opening Hours	Monday – Sunday: 09:00 – 23:30

Applicant: The Woolpack Inn Ltd

Description: Restaurant

Proposed DPS: Marie Jackson

Proposed Conditions

- 1. The consumption of alcohol at the premises shall only be by a person seated taking a table meal and for consumption as ancillary to their meal, except for the designated bar area.
- 2. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
- 3. The Licence holder shall install and maintain a comprehensive CCTV system as approved by the Police. All public areas of the licenced premises, including all public entry and exit points and the street environment shall be covered enabling facial identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when a member of the public is on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police Officer, Police Community Safety Officer or authorised Local Authority Officer.
- 4. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public and must be able to retrieve recorded footage and show to a Police Officer, Police Community Safety Officer or authorised Local Authority Officer upon request.
- 5. An Incident Register shall be kept at the premises, and made available promptly on request to any Police Officer or authorised Local Authority Officer. The Register shall record the following:
 - a. All crimes reported to the venue
 - b. Removal of all individuals from the premises
 - c. Any complaints received
 - d. Any incidents of disorder
 - e. All seizures of drugs or offensive weapons
 - f. Any faults in the CCTV system or searching equipment or scanning equipment
 - g. Any refusals of the sale of alcohol
 - h. Any visit by a relevant authority or emergency service

- 6. Except for designated external seating areas, all sales of alcohol for consumption off the premises shall be in sealed containers and ancillary to a takeaway meal only, and shall not be consumed on the premises.
- 7. No customers carrying open or sealed bottles shall be allowed to enter the premises at any time that the premises are open to the public.
- 8. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and to leave the area quietly.
- 9. Patrons permitted to temporarily leave and then re-enter the premises shall not be permitted to take any drinks or containers with them.
- 10. The Challenge 25 or contemporary equivalent proof of age scheme shall be operated at the premises. All customers who appear under the age of 25 will be challenged to prove that they are over 18 when attempting to purchase alcohol. Acceptable forms of ID include a photo driving licence, passport, or home office approved card bearing the holographic "PASS" mark. If the person seeking alcohol is unable to produce an acceptable form of identification, no sale or supply of alcohol shall be made to or for that person.
- 11. All staff shall be trained in the law about the sale of alcohol. Such training will include challenging every individual who appears to be under 25 years of age and to refuse service where individuals cannot produce acceptable means of identification, acceptable forms of ID and using the refusal register. Such training (including any refresher training) will be logged and provided not less than every twelve/six/three months. The training log shall be made available for inspection by Police and "authorised persons" immediately upon request.
- 12. A refusals log shall be kept at the premises, and made immediately available on request to the Police or an "authorised person". The refusals log is to be inspected on a monthly basis by the DPS and noted in the log; and a record made in the log of any actions that appear to be needed to protect young people from harm. The log must record all refused sales of alcohol and include the following:
 - a. the identity of the member of staff who refused the sale;
 - b. the date and time of the refusal;
 - c. the alcohol requested and reason for refusal; and
 - d. description of the person refused alcohol.