**PRIVACY NOTICE: PLANNING AND BUILDINGS**

**This is to be read in conjunction with the Council’s General Privacy Notice – please see** [**Sections 1 to 10**](https://www.stroud.gov.uk/council-and-democracy/about-the-council/access-to-information/privacy-and-cookie-policy/privacy-notice)

|  |  |
| --- | --- |
| **Service Area:**  | **PLANNING STRATEGY**1. **PLANNING STRATEGY**
2. **HOUSING STRATEGY**
3. **REGENERATION (BUSINESS)**
 |
| **Contact details:** |  **data.protection@stroud.gov.uk** |
| **Date reviewed:**  | April 2018 |
| **PURPOSE FOR WHICH THE INFORMATION IS BEING SOUGHT:** |
| 1 | **Planning Strategy:** * To seek views on planning documents to draft Local Plan and supplementary planning documents
* To answer questions and provide information regarding planning policies.
 |
| 2 | **Housing Strategy:**  To maintain and promote a list of individuals and groups of individuals who are interested in self or custom build in their area.  |
| 3 | **Regeneration (Business):** * To coordinate grant schemes
* To maintain a business directory which is used to communicate with interested businesses regarding regeneration matters.
 |
| **INFORMATION WILL BE HELD IN THE FOLLOWING FORMS:** |
| 1 | Email pending filing within relevant document retention system. |
| 2 | Electronic document retention system. |
| 3 | Paper.  |
| 4 | Scanned forms and files. |
| 5 | On-line survey.  |
| **THE INFORMATION WILL BE USED TO:**  |
| A | To comply with a legal requirement under planning legislation including (but not limited to):**Planning Strategy:*** To prepare local development documents and the development plan in accordance with Parts 2 and 3 of the Planning and Compulsory Purchase Act 2004.
* To prepare a list of assets of community value to support neighbourhood planning in accordance with Parts 5 and 6 of the Localism Act 2011.

**Housing Strategy:**  * To maintain a Self-build and Custom Housebuilding Register in accordance with the Self-build and Custom Housebuilding Register Regulations 2016.
 |
| B | **Regeneration (Business):**To meet an obligation under a contract such as funding under a grant agreement.  |
| C | Perform a task carried out in the public interest namely to adopt planning policies.  |
| **THE TIME THE INFORMATION WILL BE HELD:**  |
| As provided for in the Document Retention Schedule attached to the General Privacy Notice and supplemented by the schedule below at section 18.4. |
| **WHEN & WITH WHOM THE INFORMATION WILL BE SHARED:** |
| *With whom* | *When*  |
| Questions and request for information may be shared with County Council which includes the following service areas: Strategic Planning, Transportation and Education. | Upon request or when necessary. |
| The Civil Aviation Authority  | Upon request or when necessary. |
| Environment Agency | Upon request or when necessary. |
| Homes and Communities Agency | Upon request or when necessary. |
| Natural England | Upon request or when necessary. |
| Office of Rail and Road | Upon request or when necessary. |
| Historic England | Upon request or when necessary. |
| Gloucestershire National Health Trust  | Upon request or when necessary. |
| Highways England | Upon request or when necessary. |
| Marine Management Organisation  | Upon request or when necessary. |
| Business Directory  | Upon request or when necessary. |